

**MINUTES OF REGULAR MEETING
OAK LAWN PARK DISTRICT
BOARD OF COMMISSIONERS
HELD ON AUGUST 8, 2022**

The Board of Commissioners of the Oak Lawn Park District was convened in a Regular Meeting on August 8, 2022 at 7:01 p.m. with President Coughlin presiding.

ROLL CALL:

Present: Boland, Buschbach, Donahue, Johnson and Coughlin
A quorum was present.

APPROVAL OF MINUTES:

Regular Meeting of July 11 2022

Buschbach moved, Johnson seconded to approve.

Voting: Aye: All
Nay: None

CITIZENS TO BE HEARD/CORRESPONDENCE:

Volunteer of the Month – Richards High School NJROTC Cadets

The July 2022 Volunteers of the Month are the Richards High School NJROTC Cadets. Their names are as follows: Eric Griffith, Emily Schroede, Abby Schroede, Bella Carrig, Mo Abueid, and Tyler Lumpkins. These students volunteered and helped set up and take down the giant screen for the July movie in the park. These students maintained ultimate professionalism and were willing to help in any way they could. They will also be volunteering for the last two movies in August as well. Thank you to Eric, Emily, Abby, Bella, Mo, and Tyler for your dedicated volunteerism this Summer!

NEW BUSINESS: None

FINANCE REPORT:

Boland moved, Johnson seconded to approve the payables of \$849,944.75 for the period of July 1, 2022 to July 31, 2022.

Voting: Aye: All
Nay: None

UNFINISHED BUSINESS: None

CONSENT AGENDA: None

OSLAD Grant Program Resolution of Authorization

Johnson moved, Buschbach seconded to approve the OLSAD Grant Program Resolution of Authorization.

Voting: Aye: All
Nay: None

LEGAL: None

APPROVAL OF BIDS OVER \$30,000:

Outdoor Pathway Light Fixtures and Service Cabinet

Unfortunately, there was only 1 bid received for the Pathway project and because of that the bid was unable to be opened. The Pathway project will be re-bid and presented at the September board meeting. Staff asks that the light fixtures and service cabinet bid be postponed until the September Board meeting so that the district can evaluate the project budget as a whole.

Johnson moved, Boland seconded to postpone the bids until the September Board Meeting.

Voting: Aye: All
Nay: None

MATTERS OF THE DIRECTOR:

Hartwig discussed summer camps across the district being over and how quiet the district is now. Hartwig stated that he was nervous at the beginning of the summer with not knowing where enrollments would be but by the end of the summer he was happy to see some of the highest numbers the district has seen in years.

Hartwig stated that Fall enrollment is now open and he encouraged anyone interested in classes/programs to sign up.

Hartwig recognized the Marketing Department for the efforts in promoting the upcoming Monarch Fest. Hartwig stated that the storage container in the west wide parking lot on of Oak View now has a beautiful monarch mural thanks to the Marketing Department. Hartwig stated that the mural looks fantastic and he is excited to see everyone's reactions to it.

Hartwig invited everyone to attend the district's newest event, Summer's Last Blast scheduled for Friday, August 19th at Centennial Park. Hartwig stated that the event is free to the public and there will be a movie playing in the park after the event.

Hartwig thanked Whitney DeBoer and Mike Sinkewich for doing such a wonderful job this summer overseeing the pools.

Hartwig stated that the district audit is wrapping up and information will be presented at the September Board Meeting.

Hartwig said he was unable to see the production of Something Rotten but that he received a text message from former Executive Director, Maddie Kelly, stating how it was one of the best productions she has ever seen at the district.

PRESIDENT'S REPORT:

Coughlin stated that she saw the mural painted on the storage container and commended the Marketing Department for their gifted talents.

Coughlin shared a social media post she saw about a family complimenting the district on our parks. Coughlin said there were several people to comment on the post about how much they love our parks.

Coughlin stated she attended the theatre production of Something Rotten and she is so happy that she did. Coughlin said the performance was amazing and so well done. Coughlin complimented Dawn Farrell for working so hard to make sure the production was wonderful.

Coughlin said she was happy to see the social media posts about Penny Carnival at Oak View and Olympic week at the Pavilion.

Coughlin thanked the Maintenance Department for working so hard this summer and always being on top of everything in our parks.

MATTERS OF THE COMMISSIONERS:

Donahue said he is sad to see summer ending but stated that our summer would not have been as successful if it was not for the seasonal summer staff. Donahue thanked all staff that worked this summer.

Donahue welcomed Ruby Perez, the new Accounting Manager to the district.

Buschbach welcomed Ruby Perez »to the district and wished her the best of luck.
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Buschbach stated that the district's financial numbers are looking good and encouraged staff to keep up the good work.

Johnson stated that he attends the concerts on the green and he encouraged everyone to attend the re-scheduled concert for August 21st.

Boland thanked the Maintenance Department for keeping the district so beautiful.

Boland stated that she was surprised to see that the Fall program guide has received 3 times as many views as the last guide.

Boland said she was happy to see the increase in gymnastics birthday parties at the Racquet Center.

Boland welcomed Ruby Perez to the district.

ADJOURNMENT:

Johnson moved, Boland seconded to adjourn at 7:24p.m.

Voting: Aye: All
Nay: None

Respectfully submitted,



Mary Pat Coughlin, President



Tracey Gallik, Recording Secretary